



## **MARICOPA COUNTY JUSTICE COURT**

**If you want to file a...**

# **SMALL CLAIMS COUNTERCLAIM**





## MARICOPA COUNTY JUSTICE COURT


A counterclaim is a claim made by the defendant against the plaintiff. A counterclaim should be filed at the same time the defendant's answer is filed (Refer to the Small Claims Answer packet). **If you have already filed an answer**, you must request permission (of the court) to file a counterclaim.

If the amount of your **counterclaim exceeds \$2500.00**, the case will be **transferred to the civil division of the justice court**. If the amount of the counterclaim **exceeds \$9,999.99** the case will be **transferred to the Superior Court**.


### Please STOP...

	If you have not yet received a small claims complaint and you have not filed an Answer to the complaint.
	If there has already been a judgment rendered.

### Please PROCEED...

	If you are within the prescribed time limit of filing a Counterclaim and are filing an Answer.
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### FORMS Needed:

	Small Claims Counterclaim/Reply to Counterclaim
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## **MARICOPA COUNTY JUSTICE COURT**

### **INSTRUCTIONS:**

- 1) Complete the form(s)
- 2) Make copies of the answer form and counterclaim form. The court will require an original of each and you may wish to have copies; additionally each named plaintiff will need a copy.
- 3) File papers with the court clerk
- 4) Pay the answer fee, there is no fee for the counterclaim.
- 5) Mail the copies to the plaintiff(s).

IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

Visit us at [www.superiorcourt.maricopa.gov/justicecourts](http://www.superiorcourt.maricopa.gov/justicecourts) for additional filing information and online forms.

# Maricopa County Justice Courts, Arizona

COURT NAME / ADDRESS

REQUESTS FOR REASONABLE ACCOMMODATIONS  
FOR PERSONS WITH DISABILITIES MUST BE MADE TO  
THE COURT AT LEAST 3 JUDICIAL DAYS IN ADVANCE  
OF ANY SCHEDULED HEARING.

CASE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLAINTIFF(s) Name / Address / Phone

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DEFENDANT(s) Name / Address / Phone

## SMALL CLAIMS COUNTERCLAIM / REPLY TO COUNTERCLAIM

**DEFENDANT’S COUNTERCLAIM IN THE AMOUNT OF \$** \_\_\_\_\_

In addition to my ANSWER to plaintiff’s complaint, I counterclaim for the amount stated, for the following reasons:

Date: \_\_\_\_\_  
Defendant/ Counterclaimant

I CERTIFY that I mailed a copy of this COUNTERCLAIM to the Plaintiff at the above address.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Defendant / Counterclaimant

## PLAINTIFF’S REPLY TO COUNTERCLAIM:

I do not owe the defendant, because:

Date: \_\_\_\_\_  
Plaintiff / Counter-defendant

I CERTIFY that I mailed a copy of this REPLY TO COUNTERCLAIM to the Defendant at the above address.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Plaintiff / Counter-defendant